

GRADING POLICY

Final grades are given at the end of each semester based on the following system:

GRADE	GRADE MEANING	GRADE NUMBER	GRADE POINTS
A	Excellent	93-100	4
B	Above Average	85-92	3
C	Average	78-84	2
D	Passing	70-77	1
F	Failure	Below 70	0
AU	Audit		N/A
AP	Advanced Placement		N/A
AR	Articulated Credit		N/A
I	Incomplete		N/A
MT	Credit for Military Training		N/A
NA	Never Attended		N/A
NC	No Credit		N/A
S	Satisfactory (Co-op Only)		N/A
U	Unsatisfactory (Co-op Only)		N/A
W	Withdrawal		N/A
WF	Withdrawal/Failing		0
WP	Withdrawal/Passing		N/A
X	Proficiency		N/A

A student who receives a grade of “NA” was registered for, but never attended, the course. This grade is not included in hours attempted in GPA calculations. The course grade does, however, count as attempted but not earned hours. Students receiving financial assistance should review the Satisfactory Academic Progress Policy to understand how a grade of “NA” affects their financial assistance.

The grade of “I” is assigned at the discretion of the instructor when a student who is passing has not completed all work in the course due to circumstances beyond his/her control. The “I” must be removed by making up the work during the first six weeks of the next semester (including summer semester) at which time a grade will be assigned by the instructor. Failure to do so will result in the “I” grade being changed to a grade of “F”.

When a course is repeated, both grades will remain on the student’s permanent record, but only the higher grade will be counted in determining hours earned and grade point average.

*History Note: Board approved on August 4, 2009. Effective: Fall Semester 2009.
Board amended on June 1, 2010. Effective: Fall Semester 2010.*