



Certified Nursing Assistant I Program

The Workforce & Economic Development's Allied Health Department of Richmond Community College offers training programs for people interested in the health care field. Courses provide instruction to meet certification requirements established by state agencies to become certified nursing assistants. Teaching is provided through instructor lectures, videos, role playing methods, and hands on learning.

FOR CLASS SCHEDULES AND ACCESS TO THE ELECTRONIC REGISTRATION FORM, PLEASE GO TO www.richmondcc.edu

Required Information Session Documents

In order to register for a class, you must attend the **REQUIRED INFORMATION SESSION AND BE ON TIME**. After the information session, provided that you have all the necessary documentation required, you will be able to attend the registration which is based on first-come, first-serve. The following documents are required for the information session:

<u>Certified Nursing Assistant I (Day)</u>	<u>Certified Nursing Assistant I (Online/Hybrid)</u>
• Valid US Government issued Social Security Card	• Valid US Government Driver's License or State Picture ID
Passing Reading Test Score : 60 or better or have passed RED 080 w/C or better or have a 2-year degree	Passing Reading Test Score: 83 or better or have passed RED 090 w/B or better or have a 2-year degree

Important:

- A GED or high school diploma is not required for Nursing Assistant I.
- A CURRENT Tuberculosis (TB) Skin Test will be required at the time of registration.
- All Nursing Assistant students must provide a Drug Screen and Criminal Background Check from Certified Background.com to include all counties/states lived before clinical portion begins.
- DO NOT GET THESE PRIOR TO REGISTERING FOR THE CLASS as they will expire before the clinical date. You will be instructed during the class when to get this information submitted.

Information Session Dates

Nursing Assistant I Online/Hybrid		Certified Nursing Assistant I Certified	
Date: January 20, 2012		Date: TO BE ANNOUNCED	
Time: 9 a.m.		Next Information Session Date March 2012	
Location: HC Center		Location: HC Center	
Room: # 130		Room: # 130	

FIRST COME FIRST SERVE

Registration Dates (First-come, First-serve)

After attending the required information session, you will be allowed to attend the registration, which will be based on a first-come, first-serve basis. You will be required to have full payment for the class at that time or you will not be able to register. Payments can be received in the forms of checks, credit/debit cards, money orders, cash, and payment vouchers from sponsors. Credit/Debit cards cannot be used to purchase books, not unless you are paying at the bookstore at main campus in Hamlet, NC.

REGISTRATION FEE: \$189.25* (*Fee is subject to change*)

Maximum number of students per class:

10 Students M/W Class

10 Students Online/Hybrid Class

Class Dates

Certified Nursing Assistant I (Online/Hybrid)	Certified Nursing Assistant I
Start: January 29, 2012	Start: DATES TO BE ANNOUNCED in March
End: April 29, 2012	Class to begin March/April
Days: Saturday & Sunday every other weekend	Days: Monday and Wednesday
Time: 8:00 a.m. – 5:00 p.m.	Time: 8:30 a.m. – 2:30 p.m.
Room: #112 Honeycutt Center Laurinburg	Room: #112 Honeycutt Center Laurinburg

Other Fees

Books can be purchased at RCC Bookstore at main campus in Hamlet, NC or purchased during registration (*prices are subject to change*). Prices are below:

- Nursing Assistant I - \$86.42* **PRICE SUBJECT TO CHANGE**

Other Estimated Costs

TB Test (available through your local health dept.)	\$15-18
***Drug Screen (9-Panel) and Criminal Background Check by Certified Background.com	\$75

*****DO NOT GET Drug Screen or Criminal Background Check done PRIOR TO REGISTERING FOR THE CLASS as you may not get registered depending on FIRST COME FIRST SERVE. You will be notified in class WHEN to get these done*****

Transcripts

Please request transcripts through the admissions office for colleges attended. Please contact your high school for HS transcripts. For GED transcripts, applications can be completed at the F. Diane Honeycutt Center or RCC Main Campus or you can write a letter to:

North Carolina GED Office or fax a letter to: **(919) 807-7172 or 7164.**

5016 Mail Service Center

Raleigh, NC 27699-5016

Note: All applications and letters must have your signature.

Placement Testing

Accuplacer testing at the F. Diane Honeycutt Center Room 123 is scheduled periodically for reading placement. For scheduling a date for the next Reading Placement Test date in Laurinburg, NC, please call Ms. Marvena Rush-Wall at 910-410-1832 or call RCC Main Campus to Student Services at (910) 410-1730 for scheduling testing in Hamlet, NC.

NC State Testing

Upon successful completion of the course, students will be able to take the state exam through Pearson VUE for listing and certification with the state of North Carolina. The fee is currently \$101. As of August 1, 2011, there will be a \$20 processing fee if you choose to submit a paper application rather than completing the registration online.

Uniforms

A white top and dark blue or black pants/skirt must be worn for all clinical experiences. You may wear skirts, just remember it must be kneecap length or longer. If you choose to wear a skirt, then white hosiery is required. Lab coats are not required but are acceptable (must be white or navy blue). No other outer garments are to be worn while performing patient care. If you need to wear anything under your scrubs for warmth, navy blue or white long sleeves are acceptable. No other colors will be acceptable. Leggings and stirrup pants are not acceptable. Shoes must be white leather. No canvas shoes allowed.

Third-Party Payments

If you plan on being sponsored by a third-party payer, you must complete a “**Registration**” form and a “**Third-Party Payer**” form will be sent to the agency you wish to sponsor you. In order for this form to be sent to any agency, you must verify that you have satisfied requirements needed in order to pre-register (placement test, HS Diploma/GED, valid driver’s license, and social security card). These documents must be presented at the information session in order to register for classes. At the registration, you must have on hand a check or voucher from the sponsoring agency. Seats are based on a first-come, first-serve basis.

Questions or Concerns?

Main Campus:

Ph: (910) 410-1700 or 1704

F. Diane Honeycutt Center

Laurinburg, NC:

Ph: (910) 610-1520

Tina B. Nielsen, RN, MSN

Allied Health Coordinator

Ph: (910) 410-1833

Email: tinan@richmondcc.edu