

## Continuing Education Part-Time Position Opportunities



The JobsNOW “12 in 6” project has increased the demand for instructors in both Richmond and Scotland Counties. The College is seeking qualified applicants for the disciplines listed below. It is expected that hired instructors will assist in the development of new curricula for program areas as needed. These positions will also require instructors to work either day or night dependent on course schedule.

**To apply:** send the RCC Application and copies of post-secondary transcripts and certifications to: Personnel Director, Richmond Community College, PO Box 1189, Hamlet, NC 28345.

**Contact name:** Sandra Yeatman, Director of Human Resources at 910-410-1804. You can find an electronic application at [http://www.richmondcc.edu/paghtm/hr\\_emp\\_app08.html](http://www.richmondcc.edu/paghtm/hr_emp_app08.html) or visit any one of the College’s three locations for a hardcopy.

<i>Discipline</i>	<i>Minimum Requirements</i>	<i>Preferences</i>
<b>Masonry</b>	HS Diploma/GED. Minimum of 4 years experience as a mason.	College degree in relevant field. Certified Mason.
<b>Electrical Wiring - Residential</b>	HS Diploma/GED. NC Residential License (SP-SFD). 3 years of experience. Experience in renewable energy.	Minimum of 5 years experience plus teaching experience.
<b>Electrical Wiring – Commercial</b>	HS Diploma/GED. NC Electrical Contractors License. Experience in renewable energy.	Minimum of 5 years experience plus teaching experience. Arch flash certified.
<b>Plumbing</b>	HS Diploma/GED. 3 years of experience as a plumber. NC licensed plumber.	College degree in relevant field.
<b>Carpentry</b>	HS diploma/GED. 7-10 years experience in carpentry field. Experience in <i>Green</i> construction.	College degree in carpentry or closely related field.
<b>Welding</b>	HS Diploma/GED. AWS Certification. Experience with MIG, TIG, Pipe.	Orbital experience.

<b>Landscaping/ Horticulture</b>	HS Diploma/GED. Significant experience in landscaping/horticulture.	College degree in related fields. NC Landscape Contractors Board Certified.
<b>Foodservice/ Hospitality</b>	HS Diploma/GED. ServSafe certified. Vast experience in the food, beverage and/or hospitality industry.	ServSafe instructor certified. Trained chef and/or Licensed caterer. Owned/Operated food related business.
<b>Blueprint Reading</b>	HS Diploma/GED. Significant experience in blueprint reading and writing in any or all construction areas. Know NEC and construction code and regulations.	College degree in related fields.
<b>Weatherization</b>	HS Diploma/GED. Experience with energy codes, and other green building and design topics, weatherization, energy efficient construction and green building, including diagnostic testing. Strong background in residential construction and renovation	LEED Trainer certified. Home Energy Rater Trainer. College degree in related field.
<b>Nursing Assistant</b>	Associate degree in nursing. Current unrestricted RN license with 2 years experience.	Bachelor's degree in nursing.
<b>Phlebotomy</b>	Associate Degree in related field with 3 years phlebotomy experience and 3 years teaching experience.	Bachelor's degree with 5 years phlebotomy experience.
<b>Healthcare Billing/Coding</b>	Associate Degree with 3 years billing/coding experience	Bachelor's Degree.
<b>Entrepreneurship</b>	Associate Degree in Business or related fields. A working knowledge of entrepreneurial concepts.	Bachelors Degree. REAL certified. Owned/Operated personal business.

<b>Employability Skills</b>	Associate Degree in related field. Ability to teach adult learners, good communication skills. Knowledge of employment resources.	Bachelors Degree with concentration in human services or social sciences.
<b>“12 in 6” Program Coordinator</b>	Bachelors Degree in Education or related field. Experience in program administration. Experience in educational program design. A working knowledge of <i>Green</i> concepts.	Masters Degree in Adult Education. Any certifications or licenses in a construction field.